

THE OPEN UNIVERSITY OF TANZANIA

INSTITUTE OF CONTINUING EDUCATION

OFC 017/ODC 040: COMMUNICATION SKILLS

SPECIAL MAIN TIMED TEST

DATE: Wednesday, 04 June 2014

TIME: 13:40 – 15:40 HRS

INSTRUCTIONS

- This paper consists of **FOUR** questions.
 - Attempt **TWO** questions only.
 - Your answer should be clear, precise and relevant.
 - Remember to fill in the required details as directed on the cover of your answer sheet.
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1. Explain the following sentence and illustrate it by specific examples:

“During the course of your studies as a University student, you will have to communicate in various manners and with different categories of people”

2. Illustrate using examples how culture and context influence communication among people.
3. Differentiate using examples attending skills from following skills as they are used in listening.
4. Think about various items that you often read such as newspapers, lecture hand outs, course materials, posters or telephone numbers. Do you read them differently? State and explain different reading methods you use to read each of these items.

END
